



RESERVATIONS

School and group programs require a minimum of two weeks advance booking. Programs can be arranged:

- Online at <https://www.hibulbculturalcenter.org/Education/Group-Tour-Form/default.aspx>
- By email to info@hibulbculturalcenter.org
- Or by phone at 360-716-2657

Placing a hold on a tentative date and time will hold your program for two weeks. If you do not confirm your program within two weeks of placing a hold, your hold will be released.

Cancellation for school programs must be made two weeks in advance in order to receive a refund. Efforts will be made to reschedule your program if you must cancel within two weeks prior to your program, but refunds cannot be offered.

AVAILABLE TIMES

Programs are available Tuesday through Friday from 10:00 AM to 3:00 PM. *Please note: We do not waive tour rate on First Free Thursdays.*

COST

Please note: Pricing for all programs change to a flat fee model for the 2017–2018 school year, effective September 8, 2017.

PAYMENT

- Program costs include admission and are based on the number of students and program rotations scheduled
- Payment is due on or before the date of your visit
- Payment method options are check, credit card, or purchase order

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DAY OF VISIT

CHAPERONES

Chaperones are expected to help students complete activities and maintain appropriate museum behavior. Chaperones are admitted free to the museum with your group. The requested number of chaperones for tours is determined by the number students and activities. For all tour groups we request a minimum of 1:8 chaperones-to-student ratio. If you are unsure about the number of chaperones to bring, please contact the Group Tours Specialist, there may be a group rate fee for chaperones that exceed the ratio.

DAY OF TOUR PHONE NUMBERS

- 360-716-2600 Front Desk (if you are running late)
- 360-716-2657 Group Tours Specialist (only use if you cannot reach the Front Desk)

STARTING YOUR TOUR

Please wait for your tour guide at the Group Tours Specialist, this entrance is adjacent to the collection facility. Please have one adult, preferably the teacher who scheduled the field trip, check in with museum staff at this door or museum. We will update your invoice to reflect

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the number of students and chaperones present. Please make sure that we have the correct billing information for your reservation (i.e., school administrator, your contact information, or the school district).

A staff member will bring your group down the Canoe Hall and into our classrooms to leave any jackets, backpacks (except first aid supplies), and lunches. Then you will all meet in the Longhouse Room where the tour will begin. This would be an ideal time for bathroom breaks, for they are in the same vicinity. Now you're ready to start your visit to the museum!

LUNCH/SNACKS

There are indoor facilities for eating lunch or snacks at Hibulb. Weather permitting, we do have picnic tables outside of the classrooms that are designated for school groups.

CELL PHONES

Please refrain from using cell phones during the tour. If an adult must take a call or text during the tour, we ask that they step outside the gallery to avoid distracting the students and the museum staff. We will politely remind adults to put their phone away if it is being used to call or text during the tour.

QUICK REMINDERS

- Pens and markers are not allowed in the exhibit areas. Pencils are available for visitor use within the museum.
- Inside voices
- No running
- No food or drink in exhibits or Longhouse Room

PHOTOGRAPHY & VIDEO

Hibulb welcomes visitors to take photographs or digital images for personal, non-commercial use, unless otherwise noted. We have a strict no-flash photography rule, for many items are sensitive to light. Prior written permission from Hibulb is required for:

- All filming or photography for commercial or media use
- Reproduction or sale of photographs
- Publication of images

SAFETY

Teachers and/or chaperones are responsible for first aid care for their students. Even though backpacks are not allowed in the museum galleries, we make an exception for first aid backpacks. In case of emergency, museum staff and security will contact 911.

DISABILITY ACCOMMODATIONS

The Hibulb Cultural Center has a wheelchair available to visitors who may need it. If you are concerned about the facility's ability to meet your group's needs, please contact us: 360-716-2600.

FURTHER QUESTIONS?

Please contact the Group Tours Specialist:

- Phone: 360-716-2657
- Email: info@hibulbculturalcenter.org
- Fax: 360-716-0826



360-716-2600

HibulbCulturalCenter.org



Hibulb Cultural Center
6410 23rd Ave NE
Tulalip, WA 98271

*Located less than a mile
west of I-5 exit 199.*

